

The fees are listed in §7-1-13.4 and are payable to the West Virginia State Board of Registration for Professional Engineers. Fees shall be paid by check or money order and are **non-refundable**. The Board shall return an application received without the proper fee to the applicant.

Engineering Intern

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|--|----------------------------|
| Post-Exam Application Fee for EI Certification | \$ 25.00 |
| Examination Fee | <i>As charged by NCEES</i> |
| Re-Examination Fee | <i>As charged by NCEES</i> |

Professional Engineer

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|--|----------------------------|
| Post-Exam Application Fee for First-Time Registrants | \$ 80.00 |
| Examination Fee | <i>As charged by NCEES</i> |
| Re-Examination Fee | <i>As charged by NCEES</i> |
| Certificate Fee | \$25.00 |

Professional Engineer Comity / Reciprocity

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|--------------------------------------|-----------------|
| Comity / Reciprocity Application Fee | \$150.00 |
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Professional Engineer Reinstatement

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| PE Reinstatement Application Fee | \$185.00 |
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Certificate of Authorization

First Application

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|--|-----------------|
| Application Fee for Sole Proprietor with no employees | \$ 0.00 |
| Application Fee for Firm with three or fewer Professional Engineers* | \$100.00 |
| Application Fee for Firm with four or more Professional Engineers* | \$150.00 |

Reinstatement Application

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|--|-----------------|
| COA for Sole Proprietor with no employees | \$ 0.00 |
| COA for Firm with three or fewer Professional Engineers* | \$200.00 |
| COA for Firm with four or more Professional Engineers* | \$700.00 |

Two-Year Biennial Renewal Fee

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| Professional Engineer | \$ 70.00 |
| Professional Engineer-Retired | \$ 30.00 |
| COA for Sole Proprietor with no employees | \$ 0.00 |
| COA for Firm with three or fewer Professional Engineers* | \$100.00 |
| COA for Firm with four or more Professional Engineers* | \$500.00 |

Miscellaneous

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|--------------------------|-----------------|
| PE or COA Roster** | \$ 25.00 |
| Seal Registration Fee | \$ 25.00 |
| Replacement Certificates | \$ 25.00 |
| Returned Checks | \$ 25.00 |

* Regardless of the P.E.'s state of registration or licensure

** Available for free download on the Board web site

*** **Late Fees** - A renewal fee (PE, Retired or COA) postmarked after the license expiration date is considered late, and the Board shall assess the registrant a penalty in the amount of twenty-five percent (25%) of the fee per month of delay during the allowable grace period. A renewal postmarked more than one month after the license expiration date will be rejected and returned, and the PE registration or COA will be void without hearing.