



West Virginia State Board of Registration for Professional Engineers

300 Capitol Street, Suite 910, Charleston, WV 25301

FUNDAMENTALS OF ENGINEERING APPLICATION

FEE WAIVER (CHECK) _____
 PD \$ _____ Ck/Mo # _____
 FOR OFFICE USE ONLY

INSTRUCTIONS

Application must be typed. Complete exam application packages, including the appropriate fees, must be on file in the WV Board office prior to the deadline. **The deadline date for the FE exam is 90 days prior to the exam date.**

Date of Application: ___/___/20__

Please check the appropriate box: Applying to take the exam for the first time
 Applying to retake the exam since original application is over 2 years old

STATEMENT

Applicant Mr.
 Name Ms.

First _____ Middle _____ Last _____ (Sr., Jr., III)

School Address
 (if applicable)

Address _____ City _____ County _____ State _____ Zip _____

Permanent Home
 Address

Address _____ City _____ County _____ State _____ Zip _____

Employer Information
 (if applicable)

Name _____ Address _____ City _____ State _____ Zip _____

Preferred mailing address for official Board correspondence School Permanent Home Business

* Please recognize that this address will be used for all official correspondence regarding your application, exam and scoring results.
 * A permanent address is recommended. If a P.O. Box is used, the Board must obtain a valid street address for secondary purposes.

Social Security Number _____ - _____ - _____ Birth Date _____ / _____ / 19 _____

Citizenship: U.S. Other, please list: _____
 If not a citizen of the U.S., have you declared your intention of becoming a citizen? No Yes

Home Phone () - _____ Cell Phone () - _____ Business Phone () - _____ Fax () - _____

Primary Email _____ Secondary Email _____

EDUCATION – LIST ALL INSTITUTIONS OF HIGHER EDUCATION ATTENDED AND INCLUDE ALL TRANSCRIPTS

INSTITUTION	MAJOR (Discipline)	DATES ATTENDED	DEGREE (B.S., M.S., etc)	GRADUATION DATE (or anticipated date)
		/ - /		/ /
		/ - /		/ /
		/ - /		/ /

Check the appropriate box:

Enrolled in: A Baccalaureate ABET Engineering Program A Baccalaureate ABET Engineering Technology Program
Graduate of: A Baccalaureate ABET Engineering Program A Baccalaureate ABET Engineering Technology Program

Candidates possessing a foreign degree must have credentials evaluated by the Center for Professional Engineering Education Services (CPEES), an affiliate of the National Council of Examiners for Engineering and Surveying (NCEES), prior to submitting an application for exam. Please consult www.cpees.org for complete details.

Please indicate below where you would like to sit for the exam. By specifying the site, your exam will be available for you at that site. No walk-ins will be accepted on exam day.

CHARLESTON

MORGANTOWN

The afternoon session will be administered in one of the following disciplines. Please check your preferred discipline:

CHEMICAL
 INDUSTRIAL

CIVIL
 MECHANICAL

ELECTRICAL
 ENVIRONMENTAL

GENERAL

Have you taken the Fundamentals of Engineering Exam three (3) or more times? (WV or other) No Yes

If yes, list each state followed by the number of times in each state _____

If yes, have you enclosed the required Educational Plan of Study Agreement outlining your plans to obtain further instruction in deficit areas prior to the exam date? No Yes

Have you enclosed your photograph in this application packet? (REQUIRED) No Yes

Have you enclosed the appropriate application and exam fees or student fee waiver? (REQUIRED) No Yes

If you are required to complete the full application package, you must include the full fee of \$80. Only those eligible to complete the one-page re-apply form pay the re-apply fee of \$75. ALL FEES ARE NON-REFUNDABLE. On-line seat registration with NCEES/ELSEs will be required if your WV application is approved. Details will follow.

CHILD SUPPORT OBLIGATION STATEMENT

Pursuant to WV Code each applicant for examination must answer the following questions and certify, under penalty of false swearing, that these answers are true and correct. If you make a false statement concerning any question on this form, you may be subject to disciplinary action. Failure to complete this section will result in your application being returned.

- Do you have a child support obligation? No Yes
- If yes, is it equal to or more than six months in arrears? No Yes
- Are you the subject of a child support related subpoena or warrant? No Yes

AFFIDAVIT

State of _____

County of _____

_____, (applicant) being first duly sworn, deposes and says: I hereby authorize any individual, company or institution with whom I have been associated to furnish the West Virginia State Board of Registration for Professional Engineers with any information concerning my qualifications for certification in West Virginia which they have on record or otherwise, and do hereby release the individual, company or institution and all individuals connected therewith from all liability for any damage whatsoever incurred by me as a result of their furnishing such information.

I hereby certify that the foregoing statement together with accompanying sheets and all enclosed materials, are true and correct to the best of my knowledge and belief.

I hereby certify that the statements made herein are true and that I have read, understand, and agree herein to comply with and upon registration will abide by Chapter 30, Article 13 of the West Virginia Code, as amended, and the Rules and Regulations promulgated by the West Virginia State Board of Registration for Professional Engineers.

_____, (applicant) being first duly sworn, deposes and says that the foregoing statements are true and correct to the best of my knowledge and belief.

Signature of Applicant

Acknowledged before me this _____ day of _____, 20_____.

My commission expires _____

(SEAL)

Notary Public