

**General Session Minutes  
State Board of Registration for Professional Engineers  
March 24, 2015**

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Tuesday, March 24, 2015. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member
Lesley L. Rosier-Tabor	Executive Director
Aaron M. Armstrong	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:08 am. Mr. Saluja and Mr. Timms participated via teleconference.

The Board meeting minutes for January 21, 2015 were reviewed. A motion to approve the minutes as amended was made by Mr. Timms, seconded by Mr. Plymale. Motion carried.

The Board budget summaries for January and February 2015 were received and reviewed. Ms. Rosier discussed the detailed PCard transactions and answered Board questions. The Board discussed the on-going database modernization project, with Ms. Rosier providing a project status update and projected completion estimate.

A motion to approve the budget, current expenditures, and purchasing card transactions was made by Dr. Pierson, seconded by Mr. Plymale. Motion carried.

The Board discussed acquiring access to the virtual plan room. Mr. Timms made a motion, seconded by Dr. Pierson, to purchase the annual subscription to the Isqft.com virtual plan room. Motion carried.

Ms. Rosier discussed the efficiencies of a microfilm/microfiche scanner with respect to the new database modernization for purposes of pulling in historical data files and presented an option for the Board's consideration to purchase the scanner. Upon a motion by Dr. Pierson, seconded by Mr. Saluja, the board unanimously voted to purchase the Uscan equipment.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments.

- Ms. Rosier reported on the current status of the FE CBT exam for those taking the exam at one of the two WV sites.
- Dr. Pierson noted that there have been 260 FE CBT registrations to date, which compares to approximately 460 FE registrations in the years prior to computer-based testing.
- Ms. Rosier reported that we have 69 examinees scheduled to participate in the April 2015 PE administration. A total of 73 applications were received, 71 approved. Given 2 failed to register with NCEES, 69 exams were ordered.
- Ms. Rosier presented the plan for the Board's participation and continuing education offerings during EXPO this year.
- Ms. Rosier reported on the upcoming NCEES meeting participation by the Board; Mr. Timms, Dr. Pierson and Mr. Plymale will attend the NCEES NE Zone meeting along with herself and Mr. Armstrong.
- Ms. Rosier reported that the Board's Legislative Rules filed in December 2014 were not authorized due to legislative complications.
- Ms. Rosier discussed the Interchange Newsletter printing and mailing. She also requested the Board provide any comments to the draft newsletter by Monday, March 30<sup>th</sup>.

A motion was made by Mr. Timms, seconded by Mr. Plymale, to approve attendance and travel for Board members and staff to the activities as discussed and outlined in the Executive Director's report and the updated 2015 calendar. Motion carried.

Dr. Pierson made a motion to enter into Executive Session at 9:50 am, seconded by Mr. Plymale. Motion carried.

The Board recessed the meeting at 12:05pm for lunch.

During lunch the Board watched a 60 Minutes video, available at:  
[http://www.cbs.com/shows/60\\_minutes/video/us2cGPbrWkiBd36z31PQYnQ\\_R5uC5RuQ/the-storm-after-the-storm/](http://www.cbs.com/shows/60_minutes/video/us2cGPbrWkiBd36z31PQYnQ_R5uC5RuQ/the-storm-after-the-storm/)

The Board meeting resumed in Executive Session at 1pm.

At the conclusion of the Executive Session, Mr. Timms moved to enter into General Session at 1:10 pm with a second by Mr. Plymale. Motion carried and the Board took the following action:

- Mr. Timms made a motion to move I2015-07 to complaint. Motion was seconded by Dr. Pierson and carried.
- Dr. Pierson made a motion to move I2015-10 to complaint, seconded by Mr. Timms. Motion carried.
- Mr. Plymale made a motion to move I2015-12 to complaint, seconded by Dr. Pierson. Motion carried.
- Upon motion by Mr. Timms, seconded by Mr. Saluja, the Board voted to file a Board-initiated complaint related to and to be consolidated with C2014-16.

- Mr. Timms made a motion, seconded by Mr. Saluja, to move I2014-08 to complaint. Motion carried.

Based on a motion by Mr. Plymale, seconded by Mr. Timms, the Board took the following action on Special Cases for Board Action:

- Mark Patterson's request for comity was approved.

Ms. Rosier shared the NCEES Board Presidents Assembly results, which she and President Robinson attended in February.

Ms. Rosier discussed the upcoming NCEES NE Zone elections that will take place during the Zone meeting scheduled for April 30 - May 2, 2015.

The Board discussed the Supreme Court ruling relevant to the NC Board of Dental Examiners appeal in which NCEES had filed an amicus brief.

Ms. Rosier presented information concerning the NCEES Institution Reports. The Board requested Ms. Rosier keep this discussion item on the agenda for the upcoming May meeting. Ms. Rosier also presented information from NCEES discussing their decision to move the PS exam from pencil-and-paper format to computer-based testing (CBT) format. Per NCEES, the April 2016 PS exam will be the last pencil-and-paper format exam offered.

Ms. Rosier presented the information submitted by the WV engineering colleges pertaining to faculty licensure. The Board requested Ms. Rosier keep this discussion item on the agenda for upcoming meetings.

Ms. Rosier provided a draft of the Emergency Rules to be filed after the new renewal provisions in SB389 are signed into law. Upon motion by Mr. Plymale, seconded by Mr. Saluja, the Board, after comment and changes to some of the proposed fees, voted unanimously to authorize staff and counsel to finalize the emergency rules for filing as soon as practicable in order to immediately implement the two-year renewal cycle and transition to a calendar year renewal as authorized by the new law and set forth in the draft rules.

Mr. Armstrong and Ms. Hamilton presented an update relating to the amendments to the 2014 Aboveground Storage Tank (AST) law with the passage of SB 423. The language that professional engineers involved in AST inspections had to be licensed by this Board was retained in the new law as requested by the Board President in correspondence sent to the legislative leadership and copied to all legislators.

After the Board's review of the proposed 2015 Expo presentation, Ms. Rosier received comments and recommendations from the Board in order to finalize the Board's 2-hour continuing education presentation.

Ms. Rosier provided the Board with a hard copy draft of the annual Board newsletter. She reported that the plan is to mail the newsletter in mid-May, so as to include 2-year renewal information. This mailing will also serve as the required PE renewal notification as well.

Ms. Rosier discussed the Board's 2015 Calendar of Events. The next Board meeting is scheduled for Tuesday May 12<sup>th</sup>, 2015. The meeting will take place at the Board's office in Charleston, WV.

Upon motion by Mr. Timms, seconded by Mr. Plymale, the Board meeting adjourned at 3:30pm. The Board members will be compensated one day per diem plus travel expenses.

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**Edward L. Robinson, P.E.**  
**Board President**

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**Bhajan S. Saluja, P.E.**  
**Secretary**