

**General Session Minutes
State Board of Registration for Professional Engineers
January 21, 2014**

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Tuesday, January 21, 2014. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member
Lesley L. Rosier-Tabor	Executive Director
Don W. Johnson	Board Investigator
Aaron M. Armstrong	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:00 AM.

The Board meeting minutes for November 5, 2013 (both executive and general session) were reviewed. A motion to approve the minutes as submitted was made by Mr. Timms, seconded by Mr. Pierson. Motion carried. The minutes for the December 19, 2013 Board meeting to discuss Emergency Rules submission were also reviewed. A motion to approve these minutes as submitted was made by Mr. Saluja. Mr. Timms seconded this motion and the motion carried.

The Board budget summaries for October, November, and December 2013 were received and reviewed. The detailed purchasing card expenditures were also received and reviewed. A motion to approve the current expenditures and purchasing card transactions was made by Mr. Pierson, seconded by Mr. Saluja. Motion carried.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments.

- Ms. Rosier highlighted that the Fundamentals of Engineering (FE) exam has fully transitioned to Computer Base Testing (CBT) and that staff will no longer process pre-exam applications.
- Ms. Rosier reported that 65 applications for the April 2014 Principles and Practice (PE) exam have been received and that there are no interviews to be conducted. Additionally, there are no educational plans of study required for submission in preparation for the upcoming PE exam.
- Ms. Rosier reported that the final paper and pencil FE exam was completed on October 26th and that NCEES opened up the new computer-based testing (CBT) registration via their website on November 4th. The first FE exam via CBT was offered on January 2, 2014.

- Ms. Rosier reported that there has yet to be a FE CBT exam administered in WV to date, but that 6 were scheduled.
- Ms. Rosier discussed the NCEES reporting of CBT results. She highlighted that the reports should not change much and that the best method to track progress will be to report results, by discipline, for each engineering school within the state.

Mr. Timms noted that there was a significant increase in the number of FE candidates in October 2013 vs. October 2012. Ms. Rosier highlighted that as a result of the CBT implementation the Board policy requiring FE exam interviews for repeat takers is no longer feasible. Mr. Timms made a motion, seconded by Mr. Saluja, to amend the current repeat taker policy to remove repeat FE examinees from the interview process.

A motion was made by Mr. Pierson, seconded by Mr. Timms, to approve attendance and travel for Board members, staff and counsel to the activities outlined in the Executive Director's report and updated 2014 calendar.

Mr. Timms made a motion to enter into Executive Session at 9:40 AM, seconded by Mr. Plymale. Motion carried, with Ms. Rosier continuing to be excused and absenting herself from all discussion of C2013-03.

At the conclusion of the Executive Session, Mr. Pierson moved to enter into General Session with a second by Mr. Plymale. Motion carried and the Board took the following actions:

1. Mr. Plymale made a motion to dismiss C2014-05. Motion was seconded by Mr. Saluja and carried.
2. Mr. Pierson made a motion to notice C2013-06 for hearing if the complaint was not resolved. Motion was seconded by Mr. Timms and carried.
3. Mr. Pierson made a motion to reconsider the motion moving I2014-03 to complaint during the last meeting. Motion was seconded by Mr. Saluja and carried. No action was taken, closing the inquiry.

Based on a motion by Mr. Plymale, seconded by Mr. Saluja, the Board took the following actions on Special Cases for Board Action:

1. Christopher Lees' PE application was approved.
2. Scott Bryan's request for comity was denied.
3. Peter Theodorakados' request for comity was held in abeyance until additional information could be provided by the applicant.

The Board discussed the agenda for the upcoming May 2014 NCEES Northeast Zone meeting to be hosted by the WV Land Surveyors Board. As noted under the Director's Report, all Board members, three lead staff and counsel were approved to attend the 2014 Northeast Zone meeting in May 2014. Motion carried. Ms. Rosier requested that each Board member and staff member confirm attendance no later than Friday,

February 14th so she can register everyone at one time for the meeting. The NCEES registration deadline is February 28, 2014.

Ms. Rosier provided an update concerning the FE CBT examinee and registration numbers on file with NCEES. While the current registration numbers are low, it is anticipated that a spike in FE CBT registration will occur in the April / May timeframe, which aligns with traditional college graduation dates. She expects to gain further information during the upcoming MBA meeting in February. Mr. Timms agreed to address some of the comments received from the post-exam questionnaire.

The Board discussed the emergency rules and directed Ms. Rosier and Ms. Hamilton to file the Legislative Rules on or before January 27, 2014.

The Board discussed the status of several Legislative Bills. Ms. Rosier and Ms. Hamilton will track the relevant bills and will keep the Board informed.

The Board President discussed the PERD audit results and reported that all questions that were asked at the presentation to the Legislature held on January 7th were answered.

Ms. Rosier reported that the Governor's reappointments to the Board were received on December 3, 2013.

The Board discussed the West Virginia Transportation Engineering Technology Certification program and the WV State University partnership with WVU engineering.

Ms. Rosier reported on the upcoming WV EXPO. Mr. Pierson will take the lead in our program entitled "Engineering Education and NCEES/WV PE Board Initiatives." The presentation will be followed by the joint program with WVSPE to honor our 2013 successful examinees. WVSPE has prepared the invitations for the examinees, and our Board will mail the notifications in late February.

Ms. Rosier presented the latest and most current Board calendar of events for 2014 and requested the Board to provide her with any potential conflicts.

The next Board meeting is Tuesday, March 25, 2014. The meeting will take place at the Board's office in Charleston, WV.

Upon motion by Mr. Plymale, seconded by Mr. Pierson, the Board meeting adjourned at 1:25 PM. The Board members will be compensated one day per diem plus travel expenses.

Edward L. Robinson, P.E.
Board President

Bhajan S. Saluja, P.E.
Secretary