

General Session Minutes
State Board of Registration for Professional Engineers
September 17, 2013

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Tuesday, September 17, 2013. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member
Lesley L. Rosier-Tabor	Executive Director
Don W. Johnson	Board Investigator
Aaron M. Armstrong	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:00 AM.

The Board meeting minutes for August 6, 2013 (both executive and general session) were reviewed. A motion to approve the minutes as submitted was made by Mr. Timms, seconded by Mr. Pierson. Motion carried.

The Board budget summaries for July and August 2013 were received and reviewed. The detailed purchasing card expenditures were also received and reviewed. A motion to approve the current expenditures and purchasing card transactions was made by Mr. Pierson, seconded by Mr. Saluja. Motion carried.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments. Ms. Rosier discussed participation in recent events and presentations made by her and the staff to various groups since the last Board meeting. She also reviewed the office's schedule of upcoming activities. Ms. Rosier discussed the upcoming WV Section meeting on September 27-28th and Mr. Pierson requested further information concerning the schedule and location as he may be interested in attending to discuss NCEES Education Committee initiatives. A motion was made by Mr. Pierson, seconded by Mr. Plymale, to approve attendance and travel for Board members and staff activities outlined in the Executive Director's report and updated 2013 calendar of events and travel. Motion carried.

Ms. Rosier reported that the FE and PE applications are up 20% and 30%, respectively, since October 2012. The final count of October 2013 FE and PE exam applications include 178 FE applications received (of which 178 were accepted but only 176 exams were ordered from NCEES - 2 withdrew) and 87 PE applications received (of which 85 were accepted and 85 exams were ordered from NCEES).

Concerning NCEES, Mr. Timms reported he is a member of the Advisory Committee on Council Activities and Chair of the Foreign Experience Evaluation Task Force. Ms.

Rosier reported she is a member of the NCEES Mobility Task Force and The Board Administrators Committee. Mr. Pierson indicated he remains a long-standing volunteer for the FE Committee (Electrical and Computer Module) and the Committee on Education.

Ms. Rosier reported that the next board meeting will held at WVU Tech in Montgomery, WV, at which time the Board will be addressing faculty and staff regarding the upcoming FE CBT exam and application changes. Additionally, similar presentations to WVU and Fairmont State will be scheduled in late October. Mr. Timms would like further information on the dates and times of the WVU/Fairmont presentations so he can attend.

Mr. Pierson made a motion to enter into Executive Session at 9:21 AM, seconded by Mr. Timms. Motion carried.

The Board recessed the meeting in Executive Session for lunch and, immediately following lunch, an informal conference for complaint C2013-11 was conducted at 1 PM.

The Board resumed the meeting in Executive Session at 1:40 PM.

At the conclusion of the Executive Session, Mr. Pierson moved to enter into General Session with a second by Mr. Timms. Motion carried and the Board took the following actions:

1. Mr. Timms made a motion to dismiss C2013-11. Motion was seconded by Mr. Saluja and carried.
2. Mr. Pierson made a motion that inquiry I2014-01 be filed as a Board-initiated complaint. Motion was seconded by Mr. Timms and carried.
3. Mr. Timms made a motion that inquiry I2014-02 be filed as a Board-initiated complaint. Motion was seconded by Mr. Saluja and carried.

Based on a motion by Mr. Plymale, seconded by Mr. Saluja, the Board took the following actions on Special Cases for Board Action:

1. Samuel T. Butzer's request for comity was approved.
2. Timothy N. Gerstnecker's request for comity was approved.
3. Richard L. Krivy's request for comity was approved.
4. Leonard W. Woods' request for comity was approved.

Mr. Timms made a motion, seconded by Mr. Plymale, that the board cover all exam related expenses and inform the investigator of merit increase opportunities.

The summary of actions from the NCEES Annual Meeting was discussed. Mr. Timms discussed the change in NCEES Model Law regarding removal of the 4-year experience requirement prior to sitting for the PE exam. He reported a number of jurisdictions already have different experience requirements.

Ms. Rosier updated the Board members on the on-going changes and website announcements regarding CBT implementation. Mr. Pierson indicated NCEES would

be conducting a webinar for educators in October. Once received, Ms. Rosier will forward the information to all Board members as well as our university contacts who assist with FE exam issues. Mr. Pierson asked about the best way for the Board to track statewide success concerning the pass rate of the FE exam and it was discussed that details regarding new institutional reports are still unknown but of course each individual academic institution will continue to have the ability to track this information going forward.

Ms. Hamilton discussed the timing of the new rule submissions. A committee will work during October on rules that will be considered at the November meeting. These will be filed for comment. A telephonic Board meeting is tentatively scheduled for December 10, 2013 to consider any comments and final approval.

Ms. Rosier reported that on November 22, 2013 CLEAR will provide training in the Charleston area for any interested Chapter 30 board members and staff. Details regarding the location and time are forthcoming.

Ms. Rosier reported there are 482 renewals pending (310 PE, 24 retired, and 149 COAs) and that a third courtesy notice and email reminders were sent out this week.

The new NCEES Software Engineering exam was discussed. Ms. Rosier announced that there have yet to be any candidates in WV to request this exam, but in the future the board will need to be prepared to evaluate relative experience in this field should an applicant request the software engineering field. Mr. Robinson suggested that Mr. Armstrong shall conduct a cursory review of reported experience and provide an opinion to the Board.

Ms. Rosier reported that the entrance conference for the Legislative Performance Evaluation Review Division (PERD) was held on July 23rd and that staff provided all information requested.

Mr. Timms agreed to be the Board observer for the Fall 2014 ABET TAC general review to be held at Fairmont State University November 17-19, 2013.

Ms. Rosier reported that she contacted the Governor's office in reference to Board members' expired terms and that she was informed that state board and commission appointments are on their office agenda in the near future.

The next Board meeting is Tuesday, November 5, 2013. The meeting will take place at West Virginia University Institute of Technology in Montgomery, WV.

Upon motion by Mr. Timms, seconded by Mr. Pierson, the meeting adjourned at 2:42 PM. The Board members will be compensated one day per diem plus travel expenses.

Edward L. Robinson, P.E.
Board President

Bhajan S. Saluja, P.E.
Secretary