

**General Session Minutes
State Board of Registration for Professional Engineers
July 16, 2012**

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Monday, July 16, 2012. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member
Lesley L. Rosier-Tabor	Executive Director
Don W. Johnson	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:00 AM. The Board meeting minutes for June 16, 2012 (both executive and general session) were reviewed. A motion to approve the minutes as submitted was made by Mr. Timms, seconded by Mr. Plymale. Motion carried.

The Board budget summaries for May and June 2012 were received and reviewed, in addition to the FY2012 year end summary report. The detailed purchasing card expenditures were also received and reviewed. A motion to approve the current expenditures and purchasing card transactions was made by Mr. Timms, seconded by Mr. Pierson. Motion carried.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments. Ms. Rosier discussed participation in recent events and presentations made by her and Mr. Johnson to various groups since the last Board meeting. She also reviewed the office's schedule of upcoming activities. A motion was made by Mr. Timms, seconded by Mr. Plymale, to approve attendance and travel for Board member and staff activities outlined in the Executive Director's report and updated 2012 calendar of events, including Ms. Hamilton's attendance at the 2012 FARB meeting in the fall. Motion carried.

The Board agreed to hold the November 2012 meeting on the WVU campus in Morgantown. Ms. Rosier will confirm the meeting arrangements with WVU for the first week in November.

Ms. Rosier reported that Charles Roskovensky, Counsel for the House Committee on Government Organization, requested that licensing boards provide 5 years of history on budgeted income and expenditures as well as actual income and expenditures. A subcommittee is studying the financing of professional licensure boards. The WV PE Board is responding and including additional comments regarding the current restraints of the law on this Board's ability to go to a biennial or triennial renewal cycle.

Ms. Rosier discussed NCEES committee assignments. She was assigned to the MBA Committee. Mr. Timms is on the ACCA committee. Mr. Johnson was reappointed to the Law Enforcement Committee. Mr. Pierson is the alternate NCEES representative for ABET and will continue to serve on the FE exam committee.

Mr. Timms moved to enter into Executive Session at 9:45 AM, seconded by Mr. Plymale. Motion carried.

At the conclusion of the Executive Session Mr. Saluja moved to enter into general session with a second by Mr. Timms. Motion carried and the Board took the following actions:

1. The Board reviewed and approved the notice of revocation prepared pursuant to the May 2012 Board action on complaint C2009-12. The Board directed staff to send a copy of the notice of revocation to the West Virginia Office of Miners' Health, Safety and Training, the West Virginia Department of Environmental Protection, the West Virginia Surveyors Board and respondent's counsel.
2. Mr. Timms moved that complaint C2012-12 be scheduled for hearing at the November Board meeting unless resolved. Motion was seconded by Mr. Saluja and carried.

Based on a motion by Mr. Pierson, seconded by Mr. Timms, the Board took the following actions on Special Cases for Board Action:

1. James M. Atwater's request for comity was approved contingent on him providing an additional acceptable character reference.
2. John K. Henshaw's request for comity was approved.

Ms. Rosier reminded the Board of the upcoming NCEES Annual Meeting August 22-25, 2012 in St. Louis, MO. She has requested paper and electronic copies of the meeting proceedings for all attendees. Currently Board members Pierson, Plymale, and Timms along with staff members Rosier, Johnson and Rubenstein and Board counsel Hamilton are attending.

Mr. Timms reviewed the NCEES Annual Meeting Consent Agenda and selected motions that will be presented at the August meeting. Items of particular interest to this Board were discussed in detail.

Ms. Rosier discussed the current FE exam CBT status. Implementation remains on schedule. There is a webinar scheduled for MBAs and Board staff on July 18th. Board members can participate by responding to the email forwarded by Ms. Rosier from NCEES staff.

The October PE exam will continue to be offered at both Charleston and Morgantown.

The Educational Plan of Study (EPOS) requirements were reviewed. Ms. Rosier reminded Board members that the EPOS submissions will continue to be required but Board interviews have been discontinued for FE examination candidates, noting that in January 2014, FE exam applicants will be able to apply directly through NCEES and not need prior Board approval. The PE examination candidates will continue to be required to submit an acceptable EPOS after three failed attempts before being approved to sit for the PE exam the fourth time. Upon a fourth failure, the PE exam applicant will have to submit an additional acceptable EPOS and interview with the Board before being approved to sit for the PE exam the fifth time. If the candidate does not pass on the fifth or any future attempt, the Board automatically will require the PE exam applicant to sit out for a minimum of one year before reapplying for approval to retake the exam.

Ms. Rosier updated the Board on the status of the purchase of notebook computers for use by the Board and staff in Board meetings. The agency's IT support staff has recommended the purchase of laptops off of the statewide contract due to their larger screen size and lower costs. The laptops should be available for use at the September Board meeting. In the future all Board meeting information will be posted on a secure FTP site and made available for review by the Board approximately one week prior to the meeting. Paper notebooks may be used for off-site Board meetings.

An election of Board officers for the 2012-2013 year was held. A motion was made by Mr. Timms, seconded by Mr. Plymale, that the Board retain the same officers for the upcoming year (President Robinson, Vice President Pierson, Secretary Saluja). The candidates agreed to serve for another year. Motion carried.

The 2012-2013 renewal process is continuing on schedule. Multiple courtesy e-mail notifications have been sent out. As of July 11th, second notices were mailed to 602 PEs, 53 retired PEs and 335 companies with COAs who have yet to renew.

The Board and staff spent the remaining portion of the meeting reviewing the details of the proposed legislative changes to the WV Engineering statute (Article 13). Minor changes were made to the draft statute. Mr. Timms moved and Mr. Plymale seconded a motion that staff provide a copy of the current proposal to counsel for the House and Senate Government Organization Committees prior to a meeting between the Board and the Joint Committee on Government Organization. Staff was directed to schedule such a meeting, preferably during the Legislature's August interims.

The next Board meeting is scheduled for Tuesday, September 18, 2012. The meeting will take place in the Board offices at 300 Capitol Street in Charleston, WV.

Upon motion by Mr. Timms, seconded by Mr. Saluja, the meeting adjourned at 12:05 p.m. The Board members will be compensated one day per diem plus travel expenses.

Edward L. Robinson P.E.
Board President

Bhajan S. Saluja, P.E.
Board Secretary