

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS OF WEST VIRGINIA**  
**BOARD MEETING**  
Tuesday, November 16, 2004

**AGENDA**

- 9:00am Call to Order – **General Session**
- Welcome
- Approval of Minutes..... 1
  - September 20, 2004 Board Meeting
- Budget Review – September and October 2004..... 2
- Executive Director’s Report..... 3
- Motion to enter into **Executive Session**
  - Board Investigator’s Report ..... 4
  - Review / closure of pending cases
  - Personnel Matters
  - Review of special cases for files and/or applications..... 5
- Motion to enter into **General Session**
- Discussion Items:
  - NCEES Issues..... 7
    - October 2004 Exam Issues – Candidate numbers, location, Board observations
    - 2005 President’s Assembly - Kansas City, Missouri
    - Various Council memos and announcements
  - WV Board of Architects – Cooperative Efforts ..... 8
    - Joint Publication Update – Seal Brochure
    - Memorandum of Understanding and Handbook Development
  - Miscellaneous ..... 9
    - Use of the term “engineer”
    - FE application approval process – Faculty letter of concern
    - Agency Annual Report Review – 2004 Fiscal Year
    - Fall Newsletter Content Review
  - Next Board Meeting - Review proposed 2005 meeting schedule ..... 12
- Adjourn – 12:00 Noon – Lunch with University officials and engineering / technology faculty

**West Virginia University Institute of Technology  
LCN College of Engineering  
and  
WV State Board of Registration for Professional Engineers  
  
Tuesday, November 16, 2004**

**AGENDA**

- 8:30 am            Breakfast items available for Board members prior to meeting  
*LCN College of Engineering, Dean's Conference Room, Mezzanine*
- 9:00 am            WV State Board of Registration for Professional Engineers Board Meeting  
*LCN College of Engineering, Dean's Conference Room, Mezzanine*
- 12:00 noon        Lunch with University officials, Dean and Engineering/Technology faculty  
*LCN College of Engineering, Dean's Office and Lobby, Mezzanine*
- 1:00 pm            Engineering/Engineering Technology Faculty and Student Forum  
*LCN College of Engineering, Engineering Auditorium, 1<sup>st</sup> Floor*  
**Topics of Discussion:**  
Importance of Licensure  
PE Board Members and Board Investigator Roles  
Fee Waiver Pilot Project and unexpected shortfalls  
WVUIT Student Performance and informal analysis  
Application Procedures and Deadlines  
Examination Overview and Q&A
- 1:50 pm            Dean, Department Chairs and Engineering Faculty remain for Open Forum  
and/or presentations or comments to the Board
- 2:30 pm            Adjourn